

Print Name \_\_\_\_\_ Graduation Year \_\_\_\_\_

Homeroom Teacher \_\_\_\_\_ Homeroom # \_\_\_\_\_

**After reviewing this document, I ACKNOWLEDGE AND UNDERSTAND MY  
OBLIGATIONS:**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The District believes that computer technology is an integral component of instruction and support services. The fundamental characteristics of computer technology in our school environment are instructional efficacy, operational efficiency, appropriate student and personnel access and confidentiality, accountability, and effective supervision.*

*By signing this document, you agree to comply with the District rules. Failure to comply will result in the loss of computer access.*

**STUDENTS MUST:**

**Respect and protect the privacy of others:** Keep information about yourself private

**Respect and protect integrity, availability, and security** Report security risks or violations to a staff member.

**Respect and practice the principles of digital citizenship**

- Use computer programs authorized by teachers
  - Report threatening or inappropriate materials to a teacher, counselor or administrator
- Do not use the computer or other resources to commit acts that are criminal or violate the school's code of conduct
  - Do not use proxies
  - Do not download or save games

**Respect and protect the intellectual property of others**

**Respect and practice social media etiquette**

Be safe online. See

<http://www.fmschools.org/departments.cfm?subpage=14589>

Represent oneself properly (Do not use someone else's identity)

**Consequences For Violation**

The district has the right to suspend accounts in response to any violations to the District policy, and cooperate with legal authorities in investigations of illegal activity.

**Supervision and Monitoring**

The District will monitor all communications into, and out of its network facilities to prevent the introduction of viruses or other hostile code, to prevent intrusions and otherwise to enforce this Policy.

**Google Apps for Education (GAFE)**

GAFE is tailored for education and accessed on any device with internet access. Bookmarks, apps and settings follow the user from school to home. As part of our instructional programs, we register our students on a number of educational websites using their Google account so they only need to learn one username and password. Information shared: first name, last name, grade level, homeroom teacher. Discovery Education and Learn 360 are some examples.

These guidelines also provide a good framework for use of computers at home, at the library, or in the community.

For more information, go to Departments and then Technology from

[www.fmschools.org](http://www.fmschools.org) or go to

<http://www.fmschools.org/departments.cfm?subpage=9897>

This Acceptable Use Policy governs the usage of all technology that is purchased or brought to any school or office in the Fayetteville-Manlius District. This includes all phones, laptops, audio devices, external drives, cameras, and any device that connects to the internet. All technology brought from outside the district must adhere to the District's internet policy, and is subject to the same rules and regulations as devices purchased by the district, and is subject to administrative regulations. All student use of computers will be supervised by classroom teachers, teaching assistants, aides and lab assistants.

**Bring Your Own Device**

Students are able to bring in their own devices for learning. Recording of video, audio, or the taking of photographs are only allowed with permission of a teacher. The Board expressly prohibits the use of personal technology in locker rooms, restrooms, health offices and any other areas where a person would reasonably expect some degree of personal privacy. The District shall not be liable for phone charges, loss, damage, misuse, or theft of any personal technology brought to school.

Students must use the FM wireless network while on school grounds. The use of any other data provider while on school grounds is strictly prohibited. Students should select "turn off mobile or cellular data" on their personal device. Student's use of personal technology during non-instructional time is governed by the Fayetteville-Manlius High School Student Parent handbook.

For information regarding the **Student Privacy Act** go to  
<http://www.fmschools.org/board.cfm?subpage=13505>.

or **Parent's Bill of Rights**

<http://www.fmschools.org/district.cfm?subpage=3881>